

# PREMIER TRAINING - AAT LEVEL 3 CERTIFICATE IN BOOKKEEPING ENROLMENT FORM

## Section 1a: Your details

Mr/Miss/Ms/Mrs\*

Address: \_\_\_\_\_

Post Code: \_\_\_\_\_

Home: \_\_\_\_\_

Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email home: \_\_\_\_\_

Email work: \_\_\_\_\_

## Section 1b: Delivery address

Please provide a delivery address where someone can sign for the study materials during business hours Monday-Friday:

\_\_\_\_\_

\_\_\_\_\_

Post code: \_\_\_\_\_

## Section 1c: Previous qualifications

Please provide details of any relevant qualifications within accounts:

\_\_\_\_\_

Date of birth: \_\_\_\_\_

## Section 1d: Where did you here about Premier Training?

\_\_\_\_\_

## Section 2: Course details - please tick the appropriate box:

AAT Level 3 Certificate in Bookkeeping and Ethics £599

Postage and Packaging

UK: £17

Overseas : £49\*

Further reading: Frank Woods Business Accounting 12<sup>th</sup> Edition

Volume 1: £37.99

Volume 2: £38.99

\*Please note the overseas P&P of £49 is a quote and we will confirm the final amount of P&P due when the delivery address and country have been confirmed.

Total amount payable £ \_\_\_\_\_

(Please note the AAT and exam centre fees are not included in the course fees)

## Section 3: Student / Employers authorisation If you wish Premier Training to invoice your employer for the course fees please complete this section:

Company name: \_\_\_\_\_ Company address: \_\_\_\_\_

Post Code: \_\_\_\_\_

I/We are responsible for payment of all fees due on receipt of the invoice in respect of the student here named and undertake to inform you in writing of any changes to this agreement. I/We understand that I/we are fully responsible for the payment of fees due in all circumstances including termination of employment or cancellation of course.

Name \_\_\_\_\_ Position \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Section 3a: Student / Employers authorisation: I/we have read/heard and agreed to the Terms & Conditions (✓)

Send your enrolment form either by post: Premier Training, Premier Training Centre, Prince Henry Drive, Queens Road, Immingham, North East Lincolnshire, DN40 1QY – Alternatively you can fax it to 01469 572349 or scan and email to: [info@premiertraining.co.uk](mailto:info@premiertraining.co.uk)

## Section 4: For office use only – to be completed if paying by instalments

Instalment 1: £ \_\_\_\_\_ date: \_\_\_\_\_ Instalment 2: £ \_\_\_\_\_ date: \_\_\_\_\_

Instalment 3: £ \_\_\_\_\_ date: \_\_\_\_\_ Instalment 4: £ \_\_\_\_\_ date: \_\_\_\_\_

Name and address of card holder if not the student: \_\_\_\_\_

## For office us only

Order taken by: \_\_\_\_\_ Date: \_\_\_\_\_ Processed by: \_\_\_\_\_ Date: \_\_\_\_\_ Sage ref: \_\_\_\_\_ Inv No: \_\_\_\_\_