

PREMIER TRAINING ENROLMENT FORM

CIPP PAYROLL TECHNICIAN

Section 1a: Your details

Mr/Miss/Ms/Mrs* Maiden name _____

Address: _____

Post Code: _____

Home: _____

Work: _____

Mobile: _____

Email home: _____

Email work: _____

Section 1b: Delivery address

Please provide a delivery address where someone can sign for the study materials during business hours Monday-Friday:

Post code: _____

Section 1c: Previous qualifications

Please provide details of any relevant qualifications within accounts:

Date of birth: _____

Section 1d: Where did you here about Premier Training?

Section 2: Course details:

CIPP Payroll Technician course £769.55 ☐

Postage and Packaging UK: £17 (per level) ☐ Overseas : £49 (per level)* ☐

Total amount payable £ _____ **COURSE FEES INCLUDE VAT**

*Please note if delivery is not in the UK mainland the P&P is a quote and we will confirm the final amount of P&P due when the delivery address has been confirmed.

Section 3: Student / Employers authorisation If you wish Premier Training to invoice your employer for the course fees please complete this section:

Company name: _____ Company address: _____

Post Code: _____

I/We are responsible for payment of all fees due on receipt of the invoice in respect of the student here named and undertake to inform you in writing of any changes to this agreement. I/we understand that I/we are fully responsible for the payment of fees due in all circumstances including termination of employment or cancellation of course.

Name _____ Position _____ Signature _____ Date _____

Please supply an email address for the accounts dept _____

Please supply an email address for your tutor to send the progress report _____

Student authorisation: I confirm Premier Training can provide my employer with my progress report _____

Section 3a: Student / Employers authorisation: I/we have read/heard and agreed to the Terms & Conditions (✓) ☐

Send your enrolment form either by post: Premier Training, Prince Henry Drive, Queens Road, Immingham, DN40 3DQ – Alternatively you can fax it to 01469 572349 or scan and email to: info@premiertraining.co.uk

For office us only

Order taken by: _____ Date: _____ Processed by: _____ Date: _____ Sage ref: _____ Inv No: _____

Section 4: Method of payment

☐ By cheque for the amount of £ _____ (Please make cheques payable to Premier Training)

☐ By credit/debit card: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ Expiry date: ☐☐/☐☐

Issue number (if applicable): ☐☐ Start date or valid from date: ☐☐/☐☐ Security code (last 3 digits on reverse of card) ☐☐☐

Name & add of card holder if not student: _____