

# AAT HOME STUDY COURSE ENROLMENT FORM

## 1a. Your details

Surname \_\_\_\_\_ Forename \_\_\_\_\_ Mr/Miss/Ms/Mrs  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Postcode \_\_\_\_\_  
 Telephone (home) \_\_\_\_\_ (work) \_\_\_\_\_ E-Mail: \_\_\_\_\_

## 1b. Your Employers Details **Students sponsored by their employer must fill in this section and section 2c.**

Training Manager's name \_\_\_\_\_ Company name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_ Postcode \_\_\_\_\_

**1c. Please mail all study material to home / work\* address (\*DELETE AS APPROPRIATE) Please note that a signature is required for all deliveries so please supply an address, which will be occupied during office hours.**

## 1d. Where did you hear about us? \_\_\_\_\_

## 2a. Payment Details

Home Study Fees	Price £	Examination :Please state the MONTH and YEAR you wish to sit the assessment <span style="float: right;">Jun/Dec/Year</span>
Foundation: £409.00		Unit 1 Initial Trial Balance
Foundation with Sage Accounting: £509.00		
Intermediate including units 21, 22 & 23 £409.00		Unit 5 Maintaining Financial Records Unit 6 Recording and Evaluating Costs
Intermediate excluding units 21, 22 & 23 £369.00		
Technician: £599.00		Unit 8 Enhancement of Value
		Unit 9 Control of Resources
		Unit 11 Drafting Financial Statements
		<b>OPTIONS tick 2 from the following</b> <input checked="" type="checkbox"/>
		Unit 15 Cash Management
		Unit 17 Audit
		Unit 18 Business Tax
		Unit 19 Personal Tax
<b>Recommended further reading</b>		Please note that the following items are <b>NOT</b> included in your course fees: • AAT Annual Subscription fees £69.00 • AAT Examination fees (from £39.00) • Skills Test fees (from £31.99) • AAT Admission fee £32.00
Frank Wood's Business Accounting 10 <sup>th</sup> Edition		
Volume 1	£37.99	
Volume 2	£38.99	
<b>Total</b>	£	
<b>Postage and packaging</b>		
UK Mainland	£16.00	
Rest of the World	£49.00	
<b>TOTAL COST</b>	£	

## 2b. Academic Background and other details

Please tick to indicate your other qualifications and provide brief details below. Please note that this information is used for marketing purposes only and will have no effect on your enrolment

Over 21 and at least 4 years accounts experience

'A' Levels \_\_\_\_\_ GNVQ Advanced \_\_\_\_\_ HND \_\_\_\_\_ Degree \_\_\_\_\_ Other Subjects \_\_\_\_\_

## 2c. Student's / Employers authorisation

I/We are responsible for payment of all fees due on receipt of the invoice in respect of the student here named and undertake to inform you in writing of any changes to this agreement. I/We understand that we are fully responsible for the payment of fees due in all circumstances including termination of employment or cancellation of course.

Name \_\_\_\_\_ Position \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

## 2d. Method of payment

*Tick one box only*

Please invoice my employer and make sure that section 2c is completed.

I enclose a cheque / PO made payable to PREMIER TRAINING for £ \_\_\_\_\_

Please charge my credit / debit card number

Expiry date / Issue number Start date /

Security Number (last 3 digits on reverse of card)

Please supply the card holder's name and address if different to that above

## How to enrol

By phone. If you are paying by credit/debit card and have a few minutes to spare call 01469 515444. If your employer has asked to be invoiced please issue an order form or complete this enrolment form ask and fax it on 01469 515447.

By post. Send your completed enrolment form, with payment where appropriate to **Premier Training**, Resource Centre, Immingham, N. E. Lincs. DN40 1LE

**FOR OFFICE USE ONLY:** Order taken by \_\_\_\_\_ Date \_\_\_\_\_ Processed by \_\_\_\_\_ Date \_\_\_\_\_ Invoice No \_\_\_\_\_